

The Urban Refuge--MTTC  
2300 E. 88<sup>th</sup> Street  
Bloomington, MN 55425

Dear Team Leader,

Thank you so much for leading out in bringing a team to participate in Mission to the City (MTTC). We are truly excited to be teamed up with you as we serve together and reach out to Minneapolis for Christ.

This packet is designed to help you with all the forms and information you'll need to guide your team through the registration process. If you have questions specific to the mission trip, please review the [www.missiontothecity.com](http://www.missiontothecity.com) website or give Marco or Andy a call – their contact info is provided below.

Here is an index of the pages included in your packet:

<u>Page #</u>	<u>Form</u>	<u>Description</u>
1	Welcome & Intro	Introduction and special instructions
2	Procedures	Procedures for mailing in forms and funds
3	Application	To be filled out by all (included in Team Member packet)
4	Assumption of Risk	To be filled out by all (included in Team Member packet) <i>Note: Two witnessed are required for this form</i>
5-6	Statement of Faith	Beliefs of The Urban Refuge.
7	Personal Reference	Team members will be qualified for trip participation by you, their team leader. This form is not required by The Urban Refuge, rather it is provided as a tool to help you evaluate applicants.
8	Spiritual Questions	This form is also not required and is provided only as a tool to help you in the evaluation process.

#### **ADDITIONAL DOWNLOADS:**

**Team Member Forms** - This is the packet you will instruct your team members to download. It has an Introduction letter, the Application form, and the Assumption of Risk form. They are instructed to complete these forms and mail/get them to the person/contact that you designate for your team.

**Individual Participant Forms** - For those that are coming on their own, and not part of a team.

**Support Raising Forms** - This packet will be needed for anyone that is not paying their own way for the trip. It provides guidelines for raising support, sample letters, and the forms to fill out when sending in their gifts. This should be downloaded before any team members begin raising support for the trip.

**Child/Youth Worker** - If individuals of your team will be participating in a compassion or service project that works directly with children, we will need them to fill out these forms that require references. We will notify you if we have any service opportunities that would require this form.

If you have any questions about the trip, or working through any of the details, please contact Randy Schmidt at 952.895.0134 or [randy@theurbanrefuge.com](mailto:randy@theurbanrefuge.com).

Laboring with you,

The Urban Refuge Mission to the City Leadership Team  
Andy, Marco, Chad, & Randy

*Mission to the City*  
*A service oriented, evangelistic outreach trip in Minneapolis*

In attempts to streamline the application process for groups/teams that are coming from out of town, we are asking the team leader (or someone appointed by you) to consolidate all the gifts and forms for those on their team. To do this, we ask that you collect the following items at your team meetings or provide a local name and address for team members to mail them to where they can be checked and complied.

- (1) Application
- (2) Assumption of risk
- (3) \$50 application fee/check
- (4) All subsequent gifts and forms.

Be sure to thoroughly check that all the forms are filled out completely (we have had to send many back in the past which slows the process considerably). Upon the application deadline, mail the applications, assumption of risks, and \$50 application fees to us in one large envelope. Be sure it is clear which checks/funds go with which applicant. There are forms provided for this in the "Support Forms" download available on our website. Then, upon the funds deadline, send a second envelope that contains the additional funds collected. Again, be sure that it is clear which checks are for which applicant by using the appropriate forms provided in the aforementioned download. Deadlines for each trip are posted on the [www.missiontothecity.com](http://www.missiontothecity.com) application web page.

**WHO DO WE WRITE THE CHECKS TO?**

Checks should be made out to The Urban Refuge. However, if your team is affiliated with a church that has the mechanisms in place to collect mission funds, you may have your team members make checks out to your church. Your church would then send one check to The Urban Refuge to cover everyone's deposit, and another check for the final payment. If this procedure is chosen, be sure to send a list of participants that are being paid for along with the check. The local church would be responsible in this case to ensure each team member has raised the proper amount. A benefit of this option is the ability to raise additional funds to cover your gas, travel, and other group mission trip expenditures.

We truly look forward to working with your team and serving you in any way we can. We enjoy the opportunity to serve you and appreciate the sacrifices you are making to join us in impacting the Minneapolis area for Jesus Christ. If you have questions about these procedures, or other details about your mission trip, please contact the appropriate person below:

Andy Gray	Pastor, MTTC Leader	612.338.7226	<a href="mailto:andy@theurbanrefuge.com">andy@theurbanrefuge.com</a>
Marco Villar	MTTC Leader	612.220.7179	<a href="mailto:marco@theurbanrefuge.com">marco@theurbanrefuge.com</a>
Chad Oltman	Worship, MTTC Leader	612.978.2570	<a href="mailto:chad@theurbanrefuge.com">chad@theurbanrefuge.com</a>
Randy Schmidt	Registrations, Evangelism	952.895.0134	<a href="mailto:randy@theurbanrefuge.com">randy@theurbanrefuge.com</a>

Here is the address for The Urban Refuge's office. This is where you will be mailing the large envelopes, or have people individually send them if that's what you decide.

The Urban Refuge  
Attn: MTTC  
2300 E. 88<sup>th</sup> Street  
Bloomington, MN 55425

As an FYI - our "base of operations" for Mission to the City, and the facility where we hold our services is located at 5501 Chicago Ave. So., Minneapolis. Please do not mail anything to this address.

## Application Form

*Mission to the City*

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Name	Age	
Profession	T-Shirt Size: S M L XL 2XL 3XL	
Address		
City	State	Zip
Telephone: (h)	(w)	(cell)
Email:		<i>Please include your cell # if you are bringing it.</i>
*Name of sponsoring adult or teen ministry leader:		
(*Required if under the age of 18.)		
I am interested in participating in Mission to the City on the following week(s):		
<input type="checkbox"/> June 13-22 <input type="checkbox"/> July 18-27 <input type="checkbox"/> _____		
I, _____ believe and agree with the enclosed statement of faith. I commit my time, talents, energy and prayers to the Lord to make a success of the MTTC trip.		
_____		_____
Signature		Date

### FUNDING FOR MISSION TO THE CITY

#### \$50 Application Fee:

Please include a \$50 check made payable to your local church – *unless instructed otherwise*.

**\*\*Make sure you write, "MTTC" and your name in the memo portion of the check.\*\***

If you are part of a family that will be participating in MTTC, you only need to send in one \$50 application fee per family. Upon acceptance, this \$50 gift will go towards your mission trip account.

#### Additional Trip Funds:

The minimum gift amount to be raised by the first participant in a family is \$350. Additional family members (i.e. parent/child, two siblings, etc.) must raise a minimum of \$250 each.

**NOT NEEDED FOR CHILDREN UNDER 18 YEARS OF AGE**  
**Evergreen Community Church**  
**The Urban Refuge**  
**Assumption of Risk**  
**Mission to the City Volunteer**

Note: This form is for use by adult volunteers (18 & older) who participate in Mission to the City (MTTC). Because Evergreen Community Church may not have insurance to cover injuries or accidents that occur on such trip we ask volunteers who participate on such trip to assume all risks associated with them as a condition of their participation.

I, \_\_\_\_\_, in consideration of my acceptance as a short-term volunteer on MTTC sponsored by Evergreen Community Church, 2300 E. 88<sup>th</sup> Street, Bloomington, Minnesota 55425, represent and agree that:

1. I am a volunteer and not an employee of Evergreen Community Church.
2. I am aware of the hazards and risks to my person and property associated in a missions capacity, such hazards and risks including, but not being limited to, death or injury by accident, disease, war, terrorists acts, weather conditions, inadequate medical services and supplies, criminal activity, and random acts of violence. I accept my assignment with full awareness of these risks, and subject to any insurance coverage's that may be available to me from any source, and only with respect to Evergreen Community Church and its agents, officers, directors, and employees. I voluntarily assume all risks of death, injury, and illness associated with such risks, and any damage to my personal property, and I release Evergreen Community Church and its agents, officers, directors, and employees from any liability whatever arising as a result of death, injury, or illness that I may suffer as a result participation in the missions project. I further recognize that such risks have always been associated with missionary service (2 Cor. 11:23-28).
3. I attest and certify that I have no medical conditions that would prevent me from performing my duties.
4. I expressly waive any defense to enforcement of any provision of this commitment arising from a claim of lack of consideration and warrant that this commitment constitutes a legal, valid, and binding obligation upon me enforceable against me in accordance with its terms.
5. I am aware of the hazards and risks to my person associated with participation in a short-term missions trip, as describe above. I further understand that Evergreen Community Church may not have any insurance coverage that would apply in the event of my death, illness, injury, or damage to my property that may occur during my participation on the trip, and that if I desire insurance coverage I am responsible for the cost of such insurance.
6. I expressly agree that this assumption of risk agreement is intended to be as broad and inclusive as permitted by law. I further state that **I have read the foregoing assumption of risk and understand its contents, and I voluntarily sign this release as my own free act. This is a legal document and I understand that I have the opportunity to consult with an attorney before signing it.**

Date \_\_\_\_\_

Signature \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State & Zip \_\_\_\_\_

**Important: Please have 2 witnesses observe your signature, and have them sign below. They must be at least 18, and should not be relatives.**

Witnesses \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State & Zip \_\_\_\_\_

### **About the Bible**

We believe that the Bible is the Word of God. God spoke through chosen people who were the authors of the sixty-six different books in the Bible. The Bible is not considered a story, but rather, an anthology of true accounts of history by the different authors. The Bible is divided into the Old Testament and the New Testament. The Old Testament starts at the beginning of the world and ends before Jesus Christ is born. The New Testament starts with the birth of Christ and ends with the book of Revelations. The first four books of the New Testament are different accounts of the life of Christ written by four of his disciples. We believe that the Bible (also called the Scriptures) is true and that over time, the Scriptures were copied very accurately from their original manuscripts. We consider the Scriptures to be the final authority on different issues in the faith and practice of Christianity. They are the only writings that exist that are inspired by God.

### **About God**

One of the mysteries of the Christian faith is that we believe in only one God, but that God is represented by three persons - the Father, the Son, and the Holy Spirit. This is called the Holy Trinity. The different persons of God have different qualities and functions. God the Father, created the universe and the world we live in. He created animals, plants and everything else in nature. He also created humans who exist as the image and likeness of God. They were created to rule the earth and to have a relationship with God.

### **About People**

Because God intended to have relationship with human beings, he gave them their own free will and the ability to choose whether or not to follow God. Right from the beginning, humans decided to be independent from God and go their own way. This created a rift between God and people. Since people wanted to be independent, God became like a stranger to them. No matter how hard they tried, they were unable to get back the relationship they had with God. Since the time when human beings turned away from God, all individuals have suffered from the consequences of being separated from God. We see evidence of this in the different injustices large and small that happen in everyday life. We also see this in ourselves. Because we are not perfect, we can try to reach out to God on our own, but we will always fall short. And when God reaches out to us, our independent and sinful nature gets in the way and prevents His presence in our lives.

### **About Jesus Christ**

The second person of the trinity is God the Son who is Jesus Christ. Jesus is the Son of God and was born of a virgin named Mary. Jesus is God in the form of man. Like other people, He was tempted by sin but instead chose to live a perfect life, obedient to God. He serves as a sinless example for all people in his actions and words. Because God loved us, He came to earth as Jesus to give people a way to restore their relationship with Him. Jesus voluntarily paid for the sins of all humans by dying on the cross and receiving the judgment we deserve for our own sins. When He rose from the dead, Jesus ascended into heaven and now rules with God. At the end of the world, Jesus will return to earth to judge the living and the dead.

### **About Salvation**

Salvation means receiving the grace or forgiveness of God and having our relationship with Him restored. To receive God's forgiveness for our sins, we need to ask Jesus Christ to come into our life and become our Savior. By realizing that we can't reach God by our own actions or good deeds, we know that Jesus Christ is the only way to salvation. Jesus is the One who bridges the gap between God and people.

### **About Human Destiny**

All people will eventually die. The question is, what will happen after you die? For the people who have accepted Jesus, they will spend eternity in the presence of God (heaven). God will reward them for their life of obedience and service to Him. For the people who haven't accepted Jesus, they will spend eternity apart from God (hell). Their existence will be one of pain, frustration, and despair.

### **About the Holy Spirit**

The Holy Spirit is the third person in the Trinity. Before Jesus went to his death, he told his followers that he would be leaving, but that he would send a helper or counselor called the Holy Spirit. After we ask Jesus into our lives, the Holy Spirit also comes into us to renew us, guide us, and motivate us to live according to God's Scriptures. The Holy Spirit also gives each individual special gifts or abilities to help them in their service to God. If, by faith, we tap into the Holy Spirit, we are then able to become more like Jesus and to reveal to others that we belong to God.

### **About the Church**

The Church is the entire body of people who believe that Jesus Christ is Savior and Lord. The Scripture commands believers to gather together to devote themselves to worship, prayer, teaching of the Bible, observance of baptism (by immersion) and communion, fellowship, service to the body through the development and use of the gifts of the Holy Spirit, and to teach others about salvation. Wherever God's people meet regularly and do these things, this is considered a local expression of the Church. Under the leadership and guidance of pastors and other appointed leaders, the church members are to work together in love and unity, serving as an example of Christ.

### **About Faith and Practice of Christianity**

The Bible is the final authority in all matters. We recognize that there are some issues that are not specifically outlined in the Bible. On these matters, each believer is to go by his or her own conscience and convictions, led by the Lord.

**Personal Reference Form**

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Applicant's Name \_\_\_\_\_

Your Name \_\_\_\_\_ Phone # \_\_\_\_\_

What best describes your relationship to the applicant:

- Pastor    Small Group Leader    Other \_\_\_\_\_

How long have you known the applicant?

- Less than six months    One to two years  
 Six to twelve months    More than two years

How well would you say you know the applicant?

- Very well    Well    Somewhat    Not very well

Most of the following categories relate to areas of personal character, social and spiritual maturity. Please mark an "X" through the box that most accurately describes the applicant.

	Strong	Average	Weak	Additional Comments
1. Faithfulness with tasks				
2. Personal discipline				
3. Leadership ability				
4. Teachability and humility				
5. Readiness to serve				
6. Effectiveness in caring for others				
7. Effectiveness in evangelism				
8. Effectiveness in discipleship				
9. Healthy relationship with opposite sex				
10. Relationship with spouse/roommates				
11. Moral purity				

Does the applicant have any deep emotional problems, addictions, doctrinal stances, or moral weaknesses that could prove a disruption to the summer project?  Yes    No

If yes, please explain. \_\_\_\_\_

What is your overall recommendation for this applicant's involvement with Mission to the City?

- Could handle major responsibilities    Great candidate for outreach leader  
 A right hand person    This project would be great for their life  
 May require extra care    Not suitable or ready for this project

Additional Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Please complete this form and return it to the applicant in a sealed envelope with their name on the front.*

